

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiit.org



Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Call to Order

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiit.org



Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Roll Call

Yupiit School District

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Recognition of Guests

Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiiit.org



Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Approval of Agenda

The Administration recommends for the Regional School Board to approve the Agenda for February 16, 2024.

Yupiiit School District

The Mission of the Yupiiit School District is to educate all children to be successful in any environment.

Regional Board Members

Akiachak

Lillian Alexie, Secretary
VACANT, Board Member
Robert Charles, Vice Chairman

Akiak

Ivan M. Ivan, Board Member
Moses Owen, Chairman

Tuluksak

VACANT, Board Member
Moses Peter, Treasurer

Regional Board of Education Meeting

LOCATION: Akiak, Alaska

DATE: February 16, 2024

- I. Call to Order
- II. Roll Call
- III. Recognition of Guests
- IV. Approval of Agenda
- V. Approval of Minutes:
- VI. Correspondence
- VII. Executive Session:
- VIII. Action Items:
 - A. Purchases for McKinney Vento
 - B. Scribble Software Yupiiit Proposal
 - C. Type M Salary Scale Changes
 - D. 3rd Reading of BP/AR 5124.1 Family Engagement
 - E. MOA – Christina McDonald
 - F. MOA – Gretchen Stich
 - G. MOA – Axmaker Perdiatrics, LLC
- IX. Reports:
 - A. Attendance Report:
 - B. School Reports:
 1. Akiachak
 2. Akiak
 3. Tuluksak
 - C. Special Ed Director/Assessment Report
 - D. Yupiaq Ed Coordinator's Report
 - E. Curriculum Coordinator
 - F. Federal/State Programs Report
 - G. Business and Finance Report
 - H. Food Service Coordinator's Report
 - I. Maintenance & Operations Report
 - J. Technology Director Report
 - K. Superintendent's Report
- X. Board Travel/Info: none
- XI. Public Comments
- XII. Board Comments
- XIII. Next Agenda Items
- XIV. Next Regular Meeting: March 21, 2024
- XV. Adjournment

Yupiiit School District

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Approval of Minutes

The Administration recommends for the Regional School Board to postpone the Minutes for January 18, 2024 Regular RSB Meeting and for the January 25, 2024, Special RSB Meeting.

Yupiiit School District

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Correspondence - none

Yupiiit School District

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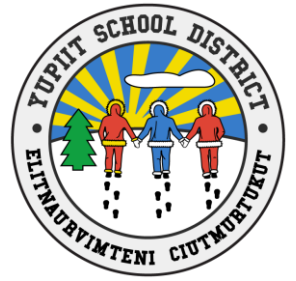


Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Executive Session - none

Yupiiit School District

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item A

The Administration recommends for the Regional School Board to approve the Purchases for McKinney Vento FY24. See attached document.

Report from Federal Programs

2/3/2024

Report of purchases for McKinney-Vento, FY24

ARP Homeless funds - \$11,635

Title I-A set aside for homeless youth - \$6,000



The McKinney-Vento Act ensures educational rights and protections for homeless children and youth. Various living arrangements meet the McKinney-Vento definition of homeless, thereby qualifying the child or youth as eligible for services under the Act. YSD received \$17,635 for McKinney-Vento funding this year.

Families were referred by school secretaries, principals, and YSD staff. The families were called to verify eligibility and individual student needs. After the proper paperwork was completed, as per YSD Federal Programs standard operating procedures, the school secretaries ordered the following items. It was reported that families and students were very appreciative of having new winter gear.

Winter boots – 41

Winter coats – 65

Snow pants/snowsuits – 52

Backpacks with school supplies – 18

Knit hats – 18

Water bottles – 28

Mittens/gloves (pair) - 31

Facemask – 1

Carhartt work bibs – 2

Socks (pair) – 11

Hoodies/sweatshirts – 9

Shoes – 8

Scarves/neck warmers – 6

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item B

The Administration recommends for the Regional School Board to approve the ScribOnline, K-12 Document Management and ScribTransfer, School-to school records requests at the approximate amount of \$2,800.00. See attached document.



Scribbles Software

Yupit School District, November 2023



scribbles
SOFTWARE

Pricing Overview


<i>Yuppit Proposed Pricing</i>	
Subscription	Proposed Price
ScribOrder	\$0
ScribOnline	\$1,400
ScribTransfer	\$1,400
Total	\$2,800

ScribOrder

Online student records request and fulfillment


- **Accessible** for students, alumni, and third-parties
- **Faster processing** for staff
- **Secure, FERPA-compliant**
- **Revenue-generating** for your district

POWERED BY
scribbles
SOFTWARE




RECORDS REQUESTS


Select To Get Started:




CLICK HERE if you are a **GRADUATING CURRENTLY ENROLLED** high school student and would like to order your transcript sent to a Post-Secondary Institution




CLICK HERE if you are a **FORMER STUDENT** and would like to order your student record or transcript



CLICK HERE if you are a **CORPORATION or UNIVERSITY** requesting a graduation verification or student record



CLICK HERE if you are an **ATTORNEY, LEGAL ENTITY or GOVERNMENT AGENCY** and would like to order a student record



CLICK HERE if you are requesting an **NV-AB7 Proficiency Exemption Request**

ATTENTION: On Dec. 12, 2022, while orders can still be submitted normally, all SRS phone lines will be offline due to staff training. The Scribbles technical line will be in operation. SRS phone lines will resume normal operations on Dec. 13, 2022.

GENERAL INFORMATION
Clark County School District (CCSD) maintains the archiving of educational records for former CCSD students. By law, academic records are maintained in perpetuity and special education records are maintained until the student reaches age 28.
CCSD offers records for former students, K-12 Districts, attorneys and corporations to request transcripts, student records, immunizations, and graduation verifications online.
Per the Family Educational Rights and Privacy Act (FERPA) student records are only available to those who have authorization from the student or parent, guardian or responsible person if the student is under 18 years of age. If the student is 18 years of age or older, school records will not be released to a parent, guardian, or responsible person without the student's written consent.

IMPORTANT INFORMATION:

- Record requests will be submitted and paid for online using a credit or debit card.
- You will receive emails from (scribonline@scribsoft.com) to notify you of the status of your order. Read those emails carefully as additional information may be required to process your request.
- Please allow 10 business days to process student records orders.
- Requested documents will be sent electronically.
- To receive your requested documents via U.S. Postal Service, you MUST include a note in the "Special Instructions" box and provide a valid delivery address.
- CCSD does not store Birth Certificates or Diplomas.

If you attended CCSD Adult Education before 2015, please contact Adult Education directly for copies of your transcript at 702-799-8650.


ELECTRONIC RECORD VERIFICATION
If you received an electronic record, you can verify the validity of the student record by visiting the [Verify Credentials link](#).

CURRENTLY ENROLLED STUDENTS

- Unofficial Transcripts are available **FOR FREE** through [Campus Parent](#).
- Official Transcripts and Records are provided by the school of enrollment ([School Directory](#)).
- Optional - Graduating students requesting records to be sent electronically to post-secondary institutions can use this [link](#).

All requests will be checked for accuracy. Any inaccurate information may result in a request being processed. All communication with regard to your order, payment, our processing time, and delivery will be sent via email. Please note that this website is optimized for the Chrome and Firefox browsers.

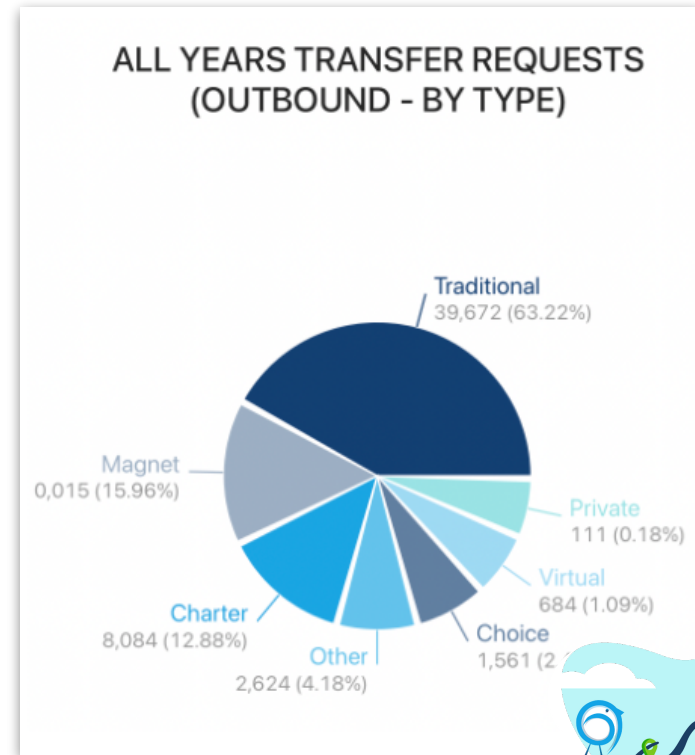
[Click Here](#)



ScribTransfer

School-to-school records requests

- **Easier and faster** for school/district staff
- **Gain insight** into student movement
- **FERPA-compliant**







ScribOnline

K-12 Document Management

- Non-relational search for **easier, faster document retrieval**
- **FERPA-compliant** storage, internal and external sending of records
- One-platform for cross-departmental staff **simplifies** document management

The screenshot displays the ScribOnline interface. On the left is a blue sidebar with navigation options: Search Documents, Add Document, Manage Users, Manage Roles, Manage Doc Types, Batches, Accounts, Admin Users, Audit Log, Scanner, and Show/Hide Drawer. The main content area is titled 'Documents' and features a table with the following data:

Document Types	Indexes	Created	Modified
 Transcript	First Name: Fred Last Name: Flintstone Date of Birth: 09/30/1960	10/05/2022	11/16/2022
 Transcript	First Name: Fred Last Name: Flintstone Date of Birth: 09/30/1960	06/15/2022	10/06/2022
 Health	First Name: Fred Last Name: Flintstone Date of Birth: 09/30/1960	08/19/2022	10/18/2022
 Registration Documents	First Name: Fredrick Last Name: Flintstone	10/31/2022	10/31/2022



ScribCoach

Your on-campus
expert on all things
Scribbles

- Train-the-Trainer model to empower your personnel
- National network of coaches
- Exclusive, free product trainings and certifications
- Weekly “Office Hours”



Implementation

Your dedicated project manager will guide you kick-off through launch

- 1 Project Kick-Off**
We'll review the project scope, timelines, and what it means to succeed.
- 2 Platform Configuration**
Our team will configure the Scribbles platform to your unique district needs.
- 3 Testing**
We'll go through a QA process to ensure configurations are properly working and ready for your staff and families.
- 4 Launch**
We'll celebrate the launch of your new easier, faster, and more secure platform!



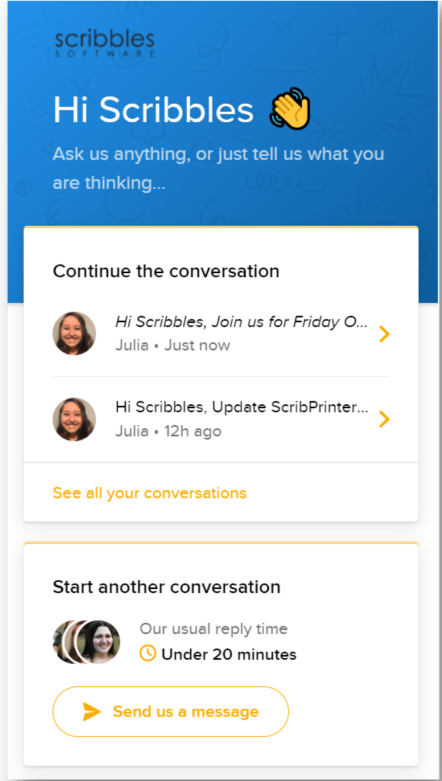
Support

Responsive, friendly support for your staff, students, and families

- Easy-to-use chat
- Industry-leading response time

19 minutes
Average ticket reply time

71 minutes
Average ticket resolution





Thank you!

Daniel Weede, Daniel.Weede@scribsoft.com



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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

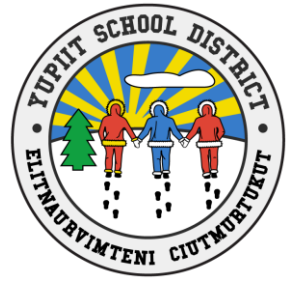
Re: Action Item C

The Administration recommends for the Regional School Board to approve the Revised Type M Salary Scale.

			YUPIIT SCHOOL DISTRICT			
			TEACHER PATHWAY			
TYPE M CERTIFICATE			(proposed)		ASSOCIATE TEACHERS	
7.5 Hrs. /day						
Steps	Type M Cert	M + 30	M+45	M+AAor60	M+90	M+120
						or 4 yr. Degree
1	38,582	41,549	43,982	45,012	47,364	51,007
2	41,282	44,457	47,061	48,162	50,680	54,577
3	43,982	47,365	50,139	51,312	53,994	58,146
4	45,782	49,302	52,189	53,412	56,203	60,524
5	47,582	51,240	54,240	55,512	58,411	62,903
6	49,382	53,177	56,290	57,612	60,619	65,281
7	51,182	55,117	58,345	59,712	62,832	67,664
8	52,532	56,573	59,885	61,287	64,491	69,450
9	53,563	57,681	61,059	62,490	65,755	70,811
10	54,613	58,812	62,256	63,715	67,043	72,199
11	55,667	59,965	63,476	64,944	68,357	73,614

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item D

The Administration recommends for the Regional School Board to approve the 3rd Reading of the BP/AR 5124.1 Family Engagement.

FAMILY ENGAGEMENT

BP 5124.1

Note: This is not a required policy and may updated at the discretion of the Board.

The Board recognizes families provide early and ongoing education to their children, and a strong collaboration between families and schools will ensure students continue to receive the supports they need to thrive and be prepared in school and beyond. The board also believes that partnerships with parents, guardians, and families are an important part of the educational program. Current research indicates a home to school partnership and greater involvement on the part of parents and families in the education of their children generally result in higher achievement scores, improved student behavior and reduced absenteeism. All parents, guardians, family members and foster caregivers have clear and active roles to contribute to the education of their children or foster children. All students can be successful when schools and families partner in children's education.

The District is committed to promoting family engagement as an integral part of the educational experience. Through family engagement we will:

1. Establish a welcoming and inclusive environment that actively encourages family involvement in their child's education.
2. Foster effective communication and collaboration between families, schools, and the community to support student success.
3. Provide resources, training, and opportunities for families to enhance their capacity to support their child's learning and well-being.
4. Provide resources, training, and opportunities for school staff to enhance their capacity to engage in meaningful partnerships with families.
5. Recognize and respect the diverse cultures, backgrounds, and perspectives of all families in our district.

By implementing this Family Engagement Policy, the District aims to strengthen the partnership between parents, guardians, families, schools, and the community, ultimately enhancing student achievement and fostering a supportive educational environment.

In addition, building administrators/designees of schools receiving Title I funds will jointly develop with and distribute to parents of children participating in Title I programs a written parent and family involvement policy and guidelines that increases family interest in partnership and involvement. The requirements of the policy and guidelines are consistent with Federal and State law.

(cf. 6171 – Title I Programs)

Created 9/2023

Note: This is not a required administrative regulation and may be updated at the discretion of the Board.

The administration may train, support, and improve school and family partnership by integrating some of the following approaches:

Welcome and Inclusive Environment

1. Creating a welcoming and inclusive environment for parents, guardians, and families by providing clear and accessible information about school policies, programs, and activities;
2. supporting meaningful two-way communication between school and home that welcomes families into the school and learning environment;
3. hosting orientation events, open houses, and parent-teacher conferences to foster connections between parents, guardians, and families;
4. respecting and welcoming parents, guardians, and family members as partners in decisions affecting children and families, as well as visitors to the schools;
5. encouraging parents, guardians, and family members to be in the schools and help co-lead school-related activities;
6. encouraging school administrators to set expectations and create a climate conducive to parent, guardian, and family participation;

Communication and Collaboration

7. communicating with parents, guardians, and family members about Board policies and regulations, as well as how to navigate to them;
8. establishing multiple channels of communication to facilitate regular and meaningful dialogue between parents, guardians, families, and school staff, including newsletters, emails, school websites, social media, and other appropriate platforms;
9. providing parents, guardians, and families with timely and relevant information about their child's academic progress, attendance, and behavior. Progress reports, report cards, and parent teacher conferences will be utilized to maintain ongoing communication;
10. engaging in meaningful parent-teacher conferences to discuss student progress toward meeting academic content standards and other family learning goals, individual instructional needs and student welfare issues;
11. providing opportunities for parents, guardians, and families to engage in decision making processes, such as through family surveys, focus groups, and participation in school improvement planning will be provided;
12. expanding parent, guardian, and family involvement in decision-making through parent groups and Board and school advisory committees;

FAMILY ENGAGEMENT

AR 5124.1

Capacity Building

13. creating meaningful roles for parents, guardian, and family members to play in supporting, reinforcing, and assisting student learning;
14. promoting parent, guardian, family involvement in their child's learning through the provision of tools, strategies, and resources that families can use at home.
15. providing opportunities for parent, guardian, and family input in school programs and curriculum;
16. promoting the creation of authentic opportunities for families to support one another in school and with parenting that integrate the diverse knowledge, learning styles, and cultural backgrounds within the school community;
17. offering workshops, training sessions, and resources to support parents, guardians, and families in understanding the curriculum, effective parenting practices, and strategies to support their child's learning and well-being.
18. Collaborating with community organizations and agencies will be encouraged to provide additional support and resources for parents, guardians, and families, such as workshops on health and wellness, financial literacy, and college and career readiness.

School Staff Capacity

19. support meaningful roles for school staff in supporting and reinforcing meaningful partnerships with families;
20. supporting appropriate professional development opportunities that enable staff members to build stronger relationships and increase the effectiveness of school staff working on parent, guardian, and family involvement strategies;

Cultural Responsiveness

21. Striving to create an inclusive environment that celebrates and honors the cultural backgrounds, languages, and traditions of all families.
22. actively seeking input from parents, guardians, and families to inform culturally responsive teaching practices and curriculum development.
23. developing methods to accommodate and support parent, guardian, and family involvement for parents with special needs such as Special Education.
24. developing methods to accommodate and support parent, guardian, and family involvement for parents who are English Language Learners.
25. assessing the effectiveness of family and school partnership, including previously underserved parents, guardians, and families with special needs.

Monitoring and Evaluation

The effectiveness of this Family Engagement Policy will be periodically assessed and reviewed by the district. Feedback from parents, guardians, families, staff, and community members will be sought to identify areas of improvement and make necessary revisions to the policy.

Revised 9/2023

Yupiiit School District

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item E

The Administration recommends for the Regional School Board to approve the MOA for Christina McDonald to provide occupational therapy services and assessment services to general and special education students at the approximate amount of \$53,300.00.

Yupit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



MEMORANDUM OF AGREEMENT

Contractor: Christina McDonald, EIN Business License # PHY01218

Address: 436 W. Hampton Rd., Essexville, Michigan 48732

Telephone: (989) 893-2243

Location: Districtwide Program: Occupational Therapy Services

2024-2025 School Year

Contract Scope & Consideration

Purpose: To provide occupational therapy services and assessment services to general & special education students as required by law

Number of days 40 At the daily rate of: \$750	Annual Total	\$30,000.00
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Other:

8 paperwork days at the daily rate of: \$750		\$ 6000.00
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Travel 8 days	(will travel 4 times a year) At the daily rate of: \$750	\$ 6000.00
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Travel Estimate from Denver to Bethel (arranged and paid by contractor, reimbursed by YSD) Bethel to Village Travel covered by and arranged by Yupit School District		\$ 8000.00
--	--	------------

Per Diem: \$60.00 a day X 30		\$ 1800.00
------------------------------	--	------------

Contingency Allowed: Hotel room and taxi if delayed due to weather, airline cancellation, or other issue out of provider's control		\$ 1500.00
--	--	------------

Maximum Cost:		\$ 53, 300
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Maximum amount authorized by this MOA is: \$53,300.00. Payment will be made upon the receipt of an approved invoice which

references P.O. # Account Code 297.500.220 .410 and 100 500. 220 410

Nothing herein is to be construed as establishing an employee-employer relationship. No other compensation or benefits is expressed or implied. As a condition of performance, the above-named contractor shall pay all federal, state, and local taxes that may be incurred by the contractor, subcontractor(s), or other persons. In addition, the above named contractor shall obtain all licenses, certifications, and insurances that may be required and provide these to the Yupiit School District.

Other Considerations: Contractor must purchase airline tickets at least 3 weeks in advance. Reimbursement will be based on a 3 week advance purchase of a coach fare ticket from home to Bethel, AK. The district will arrange and pay for travel from Bethel to sites. Payment will be made upon receipt of an approved invoice. In the event of inclement weather, contractor is to make every reasonable effort to get onsite.

Initials of contractor

MEMORANDUM OF AGREEMENT

Continued: Other Considerations: If the Yupiit School District conducts school via telephone or internet, the contractor will fulfill contract days via telephone, internet, with support of the special education and general education staff. The contractor understands that half of the contract days will be virtual via internet or phone the contractor will be paid their *daily* rate for distance delivered therapy or assessment.

Time Period Covered from August 26, 2024 to May 2, 2025

Date Approved by the Board

Business Manager _____ Date _____

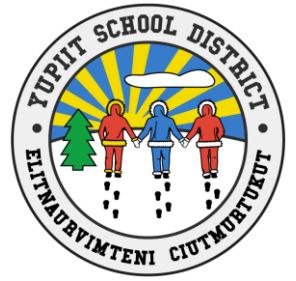
Superintendent. _____ Date _____

Contractor. _____ Date _____

Originator. _____ Date _____

Yupiiit School District

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item F

The Administration recommends for the Regional School Board to approve the MOA for Gretchen StichMcDonald to provide speech/Language therapy services and assessment services to general and special education students at the approximate amount of \$48,100.00.

Yupit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



MEMORANDUM OF AGREEMENT

Contractor: Gretchen Stich E.I.N. 257 Business License # 986871

Address: PO Box 689 City: Edwards State: CO Zip:91632

Telephone: (612) 600-5552

Location: Districtwide Program: Special Education Speech and Language

2024-2025 School Year

Contract Scope & Consideration

Purpose: To provide speech/language therapy services and assessment services to general & special education students as required by law

Number of days 40 At the daily rate of: \$700 Annual Total 28,000.00 Other:

8 paperwork days At the daily rate of: \$700 \$ 5600.00

Travel 8 days (will travel 4 times a year) At the daily rate of: \$700 \$ 5600.00

Travel Estimate from Denver to Bethel (arranged and paid by contractor, reimbursed by YSD) Bethel to Village Travel covered by and arranged by Yupit School District \$ 5600.00

Per Diem: \$60.00 a day X 30 \$ 1800.00

Contingency Allowed: Hotel room and taxi if delayed due to weather, airline cancellation, or other issue out of provider's control \$1500.00

Maximum cost: \$48,100.00

Maximum amount authorized by this MOA is: \$48,100.00. Payment will be made upon the receipt of an approved invoice which references P.O. # Account Code 297.500.220.000.410

Nothing herein is to be constructed as establishing an employee-employer relationship. No other compensation or benefits is

expressed or implied. As a condition of performance, the above-named contractor shall pay all federal, state. And local taxes that may be incurred by the contractor, subcontractor(s), or other persons. In addition, the above named contractor shall obtain all licenses, certifications, and insurances that may be required and provide these to the Yupiit School District.

Other Considerations: Contractor must purchase airline tickets at least 3 weeks in advance. Reimbursement will be based on a 3 week advance purchase of a coach fare ticket from home to Bethel, AK. The district will arrange and pay for travel from Bethel to sites. Payment will be made upon receipt of an approved invoice. In the event of inclement weather, contractor is to make every reasonable effort to get onsite.

Initials of contractor

MEMORANDUM OF AGREEMENT

Continued: Other Considerations: If the Yupiit School District conducts school via telephone or internet. the contractor will fulfill contract days via telephone, internet, with support of the special education and general education staff. The contractor understands that half of the contract days will be virtual via internet or phone. The contractor will be paid their *daily* rate for distance delivered therapy or assessment.

Time Period Covered From August 26, 2024 To May 2, 2025

Date Approved by the Board

Business Manager _____ Date _____

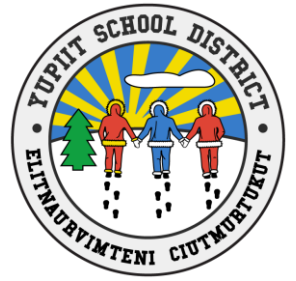
Superintendent. _____ Date _____

Contractor. _____ Date _____

Originator. _____ Date _____

Yupiit School District

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item G

The Administration recommends for the Regional School Board to approve the MOA for Axmaker Pediatrics, LLC to provide physical therapy consults and services to the appropriate students of Yupiit School District for the 2024-2025 school year at the appropriate amount of \$13,000.00.



**Memorandum of Agreement
Academic Year 2024-2025**

NAME: Axmaker Pediatrics LLC
MAILING ADDRESS: P.O. BOX 15 Smithwick SD, 57782
PHONE#: 605-519-9812
EMAIL: bradee.axmaker@gmail.com

DATE: 01/28/2024

DESCRIPTION OF SERVICES TO BE PROVIDED:

The contractor, Axmaker Pediatrics, will provide Physical Therapy consults and services to the appropriate students of Yupiit School District for the 2024-2025 school year.

CONTRACT SCOPE AND CONSIDERATIONS:

TRIPS/DAYS	4 Trips, 2 days each	
RATE:	\$800.00/day	\$6,400
TRAVEL DAYS:	2 per trip, total of 8 days	\$3,200
TRAVEL RATE:	\$400.00/ day	
HOTEL/TRAVEL EXPENSES:		
	Not to exceed \$1000.00/trip, 4 trips	\$4,000
MAXIMUM COST		<hr/> \$13,600

The MAXIMUM AMOUNT authorized by this agreement is \$ 13,600. Payment will be made upon receipt of an approved invoice. Expenses reimbursed based upon actual third party documentation.

OTHER CONSIDERATIONS: Yupiit Schools will provide the contractor with room and board while in district. Bethel to Village travel is covered by and arranged by Yupiit School District. The contractor will invoice the District for its share of travel costs. If unable to travel due to weather, additional hotel and expenses will be paid in addition to the normal travel daily rate. YSD will pay contractor within 7 business days of submitted invoice.

Period Covered: August 2024-June 2025

Bradee Axmaker P1 DPT

Date 1/28/2024

Contractor
Bradee Axmaker, PT, DPT, C/NDT
Axmaker Pediatrics LLC

Date _____

Director of Special Education
Kary DeSignore
Yupiiit School District

Date _____

Superintendent
Scott Ballard
Yupiiit School District

Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiiit.org

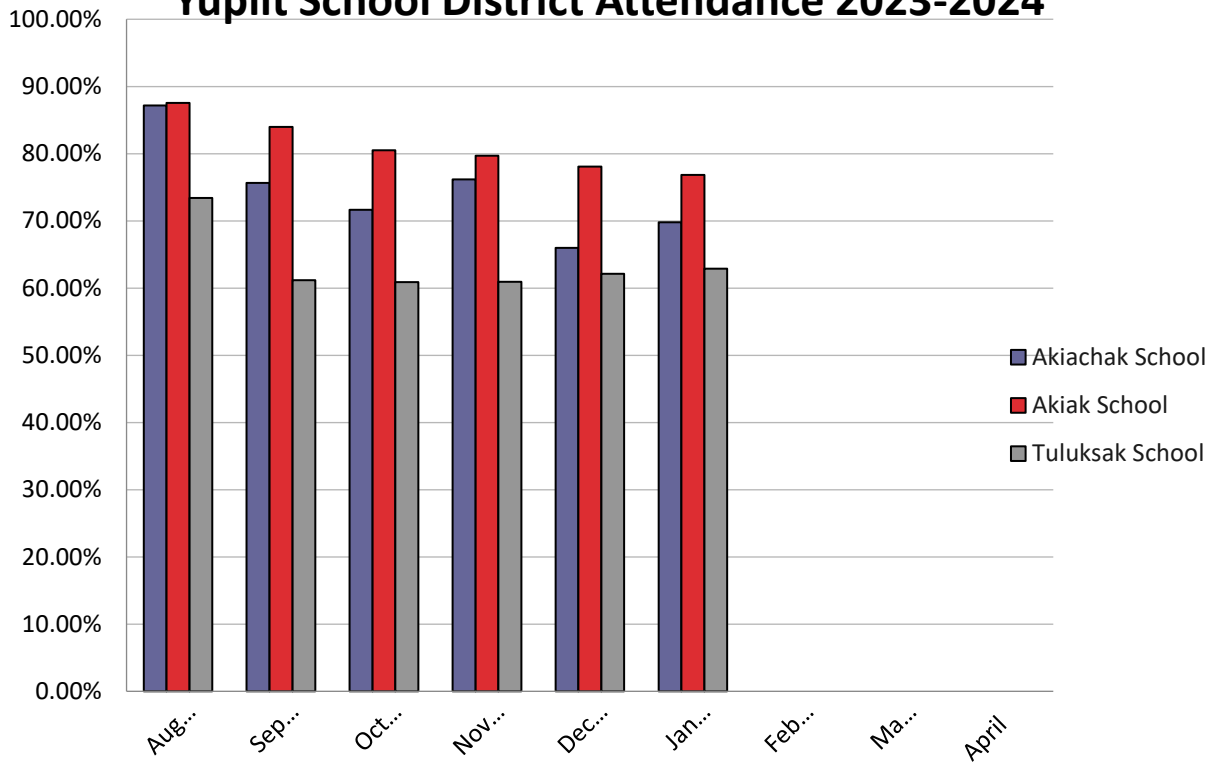


Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Attendance Report

The Attendance Report for the month of January is presented for your review and information.

Yupit School District Attendance 2023-2024



School	Enrollment	August	September	October	November	December	January	February	March	April	May
Akiachak School	244	87.15%	75.63%	71.67%	76.17%	65.98%	69.80%				
Akiak School	141	87.53%	83.96%	80.51%	79.71%	78.06%	76.84%				
Tuluksak School	108	73.40%	61.18%	60.88%	60.93%	62.13%	62.88%				

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Reports B-K

The Administrative reports are presented for your review and information only.

Author of Report: Barron G. Sample Principal
 Department/Location: Akiachak School K-12
 Date of Regional School Board Meeting: February 21, 2024

Mission Statement

To educate all children to be successful in any environment.

Vision Statement

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Jan 8	Start of School	<ul style="list-style-type: none"> ● School enrollment continues to climb as students return from Boarding schools and other families return to Akiachak. Current enrollment is at 248. Transfer waivers have been submitted for high school students to participate in ASAA sports. 	<ul style="list-style-type: none"> ● Students Succeed Culturally and Academically
Jan 8	Counseling	<ul style="list-style-type: none"> ● Daily virtual counseling sessions with Steve Iverson have resumed with sessions starting at 2:30. 	<ul style="list-style-type: none"> ● Students Succeed Culturally and Academically ● Education System Change
Jan 10	NAEP Meeting	<ul style="list-style-type: none"> ● Virtual planning meeting with the representative NAEP staff for the testing set for Feb. 20. 8th grade students will be tested in English and Math. 	<ul style="list-style-type: none"> ● Students Succeed Culturally and Academically
Jan 8	Elementary Basketball	<ul style="list-style-type: none"> ● Elementary Basketball has started with Cody George as the coach. Students practice immediately after school. 	<ul style="list-style-type: none"> ● Students Succeed Culturally and Academically
Jan 16	LASB Meeting	<ul style="list-style-type: none"> ● Monthly LASB meetings staying current on the happenings in the school. LASB members reviewed the quarterly SIG report before submission 	<ul style="list-style-type: none"> ● Students Succeed Culturally and Academically ● Community, Parents and Elder Involvement ● Education System Change

Ongoing	Excel	<ul style="list-style-type: none"> Jan 24-27, Five 7th grade students traveled for the Excel 7. Jan 29-Feb 2, Four 8th grade students traveled for the Excel 8. Feb 8-13, three 9th grade students traveled for Excel 9. Feb 18-26, three high school students have been selected for the Aviation mechanics phase. 	<ul style="list-style-type: none"> Students Succeed Culturally and Academically Education System Change
Jan 24	State Empowerment specialist	<ul style="list-style-type: none"> Meeting with DEED state Empowerment specialist to finalize the quarterly SIG report and updates. Document was submitted to Woody for state submission. 	<ul style="list-style-type: none"> Students Succeed Culturally and Academically Community, Parents and Elder Involvement Education System Change
Jan 24	Community Meeting	<ul style="list-style-type: none"> AASB representatives help host a community meeting to help gather community input for the strategic plan. About 100 people were present 	<ul style="list-style-type: none"> Students Succeed Culturally and Academically Community, Parents and Elder Involvement Education System Change
Jan 23	Flooded Restrooms	<ul style="list-style-type: none"> Toilets in the school overflowed during the evening, flooding the school hallways and wings. Maintenance and custodial staff promptly cleaned up the mess and school was able to open as planned. 	<ul style="list-style-type: none"> Students Succeed Culturally and Academically
Jan 20, 26-28	RTI Conference	<ul style="list-style-type: none"> 4 early career teachers and 1 administrator attended the Jan 20 (rural virtual conference) and the in-person session Jan 26-28. Brian Sacry was the designated staff in charge. 	<ul style="list-style-type: none"> Students Succeed Culturally and Academically Education System Change Staff Recruitment and Retention
Feb 2-4	Yuut Adult League games	<ul style="list-style-type: none"> The Yuut Basketball Association out of Bethel, held a men's and women's league tournament. Seniors were able to operate concessions for fundraising 	<ul style="list-style-type: none"> Community, Parents and Elder Involvement
Jan 31	Acellus Training	<ul style="list-style-type: none"> Acellus training on the online classes used for student remediation, credit recovery, and advance studies 	<ul style="list-style-type: none"> Students Succeed Culturally and Academically Education System Change
Jan 31	DEED Mid-Year SIG Check in	<ul style="list-style-type: none"> Meeting with DEED and other schools regarding SIG progress 	<ul style="list-style-type: none"> Students Succeed Culturally and Academically Education System Change

Yupiit School District
 PO Box 51190
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 Regional School Board Report

Feb 5-8	SPED Conference	<ul style="list-style-type: none"> • Three staff attended the Sped conference in Anchorage 	<ul style="list-style-type: none"> • Students Succeed Culturally and Academically • Education System Change
Feb 5-	WIDA Testing	<ul style="list-style-type: none"> • Testing started for 122 students in the English Proficiency Exams. Testing will continue until all students have completed the 4 sections. 	<ul style="list-style-type: none"> • Students Succeed Culturally and Academically
Feb 15	ASDN Course	<ul style="list-style-type: none"> • Participation in the ASDN course on Attendance Challenges – Three week webinar opened up to all staff 	<ul style="list-style-type: none"> • Students Succeed Culturally and Academically
Feb 22-24	Home games	<ul style="list-style-type: none"> • High School Basketball will host homecoming games, expected 8 teams. 	<ul style="list-style-type: none"> • Students Succeed Culturally and Academically • Community, Parents and Elder Involvement

Author of Report: James M. Boldosser
 Department/Location: Akiak School
 Date of Regional School Board Meeting: February, 2024

Mission Statement

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Vision Statement

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Strategic Goal Areas:

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
	Staffing	<ul style="list-style-type: none"> ● We anticipate all staff returning next school year! One staff member will retire. ● The school is currently without a shop teacher. ● Armando Quintana attended this year's MTSS conference. 	Students Succeed Culturally and Academically, Education System Change
	School, Food Service, Community, etc.	<ul style="list-style-type: none"> ● The school's menu continues to offer a wide variety of healthy meals, including fresh fruits and vegetables. ● We continue to allow the community to use the gym for adult Open Gym in the evening. ● Yuut Basketball Association held a tournament in Akiak. ● AASB sponsored a community meeting to discuss the district's strategic plan. 148 community members attended. ● We continue to see a high attendance rate. 	Students Succeed Culturally and Academically; Education System Change.

		<ul style="list-style-type: none"> • We will host a Valentine’s Day Literacy Night where students will read poetry and other writings. 	
	District Cultural Initiative	<ul style="list-style-type: none"> • Teachers continue to build lessons and activities from a foundation of local culture. • All staff continue to participate in a University of Alaska book study using the book “The Power of Our Words”. This supports our SEL initiative • 	Succeed Culturally and Academically, Education System Change.
	Students	<ul style="list-style-type: none"> • We continue to send many students to Excel and Voyage. • We continue to offer after school tutoring. We have also opened after school literacy interventions to all students. • Liz Ivan and colleagues continue to visit Shawna Williams’ classroom every other week to meet with students about Calricaraq. • We continue to honor our staff and students of the month in the Delta Discovery. • Staff are focusing their efforts with specific interventions on the 20% of our students who do not attend school. We hope this will increase our attendance rate. 	Students Succeed Culturally and Academically

Yupit School District
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 Regional School Board Report



city and state agencies.
 In a graduation ceremony today (November 17th, 2023) in Sitka, 19 new law enforcement officers received their badges. A video recording is available on the rigorous Alaska Law Enforcement Academy," said Governor Mike Dunleavy. "I appreciate your dedication to serving and safeguarding Alaskans throughout the state."
 continued on page 6

recent warm wet open water in the vious years. The areas of this is

THERE IS MUCH OPEN WATER IN THE KUSKOKWIM RIVER. TRAVEL, NO MOTORBOATS, IS NOT RECOMMENDED. Highlights of Aerial Survey include:
 - As of the day of the survey, there has been no traffic on the road to the Tundra village.

AKIAK SCHOOL
STUDENT/STAFF OF THE MONTH
 October 2023

			
Service Work Award Anthony Ramos	Excellent Effort Award Karson Phillip	Leadership Award Ava Phillip	Attendance Award Wasslie Evan
			
Academic Achievement Award Aarolyn Williams & Alyssa Carl		Staff Service to Others Ms. Stephanie Conlan	

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Author of Report: Kary DelSignore
 Department/Location: Tuluksak School
 Date of Regional School Board Meeting: February, 2024

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Ongoing	Basketball	Hosted High school games Feb.2 and 3 rd , will host Jr. high Feb. 23 rd and 24 th . Regionals Feb. 29-March 2	Students Succeed Culturally and Academically Community, Parents and Elder Involvement
Feb. and March	Hosting student teachers	We are hosting two student teachers for five weeks. Welcome to Ben and Lexie.	Students Succeed Culturally and Academically Education System Change
Jan.22, 2024	Community Strategic Planning Meeting	The community will meet with AASB to share their thoughts and visions for the school district's future plans.	Students Succeed Culturally and Academically, Staff Recruitment and Retention Community, Parents and Elder Involvement Education System Change
Ongoing	Student Government Meeting and Events	The student government have a community basketball tournament on Feb. 7 th and have planned prom for March 8th	Students Succeed Culturally and Academically, Community, Parents and Elder Involvement
Feb.	Student Leadership	Daniel Andrew will travel to Juneau to represent Tuluksak at the AASB student Fly-in	Community, Parents and Elder Involvement Students Succeed Culturally and Academically
Feb.	Staff Development	Tuluksak provides training for staff, sped staff attended either MTSS/RTI or the sped. conference, Kary and Ty attended the school leader Fly-In, Cullen and Adam attended ASTE	Students Succeed Culturally and Academically, Staff Recruitment and Retention
Jan. 31	LSAB Meeting	Tuluksak held an LASB meeting, they requested a raise for LASB members, I have added this to requested action items LASB requested that all grades K-2 have an hour in English for both Reading and Math	Community, Parents and Elder Involvement



K 300







Author of Report: Kary DelSignore
 Department/Location: Special Education
 Date of Regional School Board Meeting: February, 2024

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
February	Related Service Providers	P.T. and OT services will be onsite, SLP services will be virtual this month	Students Succeed Culturally and Academically
February	Training	Half of the special education paras and teachers will be attending the Special Education Conference	Students Succeed Culturally and Academically Staff Recruitment and Retention
February	Compliance Report and Training	Completing and submitting the Special Education Compliance and Training Report	Students Succeed Culturally and Academically Staff Recruitment and Retention
23/24 school year	Year End Close-Out	Staff were sent their year-end close out instructions so that they can start to prepare	Students Succeed Culturally and Academically Staff Recruitment and Retention
February	MOAs for 24/25	MOAs for P.T., O.T., and SLP submitted to the board for approval this month for the 24/25 school year	Students Succeed Culturally and Academically Staff Recruitment and Retention
Ongoing	State Meetings	Kary will attend the mandatory sped director training in March	Students Succeed Culturally and Academically Staff Recruitment and Retention Education System Change
2nd semester 23/24	Mentoring	I will be serving as a mentor for a teacher working on her internship for special education.	Students Succeed Culturally and Academically Staff Recruitment and Retention

Author of Report: Janice George
 Department/Location: Yup'iaq Ed. Dept. Coordinator

Date of Regional School Board Meeting: February 2024

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
ongoing	Collaborate W/Translators	Continue to work with translators, most of Saxon Math are almost completed.	Education System Change
Wednesday's	PLC w/ Yup'ik Teachers	Shared the Yugtun Literacy Screener I am working on with Yup'ik Teachers.	Education System Change
ongoing	Monthly CYCC Meeting	Calista Yuuyaraq Cultural Camp meets once a month. They are now taking applications for interested 7/8 grade students for summer 2024 CYCC.	Education System Change
Jan. 25-27	CLSD Grant Closing Convening	DEED CLSD Grant Closing Convening AK applicants got to share a summary of what they did with the CLSD grant.	Education System Change
ongoing	Ordering supplies	Supplies for Immersion classes, Yup'ik classrooms, Boat/motor supplies, and CLSD materials.	Education System Change

Author of Report: Clare Robyt
Department: Curriculum/Assessment/Inservice
Date of Regional School Board Meeting: February 2024

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
On-going	Curriculum – READ ACT Implementation	Meeting with DEEDS Implementation Team: Monthly Check-ins with DEED are every 3 rd Monday at 8:30am.	1. Students Succeed Culturally and Academically
	Curriculum Science Fair	Next Month on March 7 is the Regional Science Fair at the Akiachak School! The 1 st place Teams from the Site Science Fairs will be competing. Please attend if you can!	1. Students Succeed Culturally and Academically
	Assessment	English Language Learners annual assessment the ACCESS testing window is now open from February 1 – March 15	1. Students Succeed Culturally and Academically
	Assessment	AK STAR and AK SCIENCE window opens up on March 25 – April 19	

Author of Report: Woody Woodgate
 Department/Location: Federal Programs
 Date of Regional School Board Meeting: February 2024

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
1/22	Community meeting	TLT Community Meeting for strategic planning	1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change
1/23	Community meeting	AKI Community Meeting for strategic planning	1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Educatio
1/24	Community meeting	KKI Community Meeting for strategic planning	1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Educatio
1/26	DEED meeting	CLSD mid-year reporting in ANC	1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change
1/26	DEED meetitng	SIG planning and update	1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change
2/1	Summer School	Summer School planning with YSD leadership	1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement

Yup'it School District
 PO Box 51190
 Akiachak, AK 99551
 Regional School Board Report

Author of Report: Jennifer Phillip
 Department/Location: District office, Business Manager
 Date of Regional School Board Meeting: February 16, 2024

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Jan/Feb	Finance	Continue to approve payroll and work on assisting with any corrections. Continue to approve AP claims and work on assisting with any corrections.	Staff Retention & Recruitment Education System Change
Jan/Feb	Training	Continuation of Bi-weekly mtg with the New Business Manager Cohort	Staff Retention & Recruitment
Jan/Feb	Finance	Submitted Second Fund Balance Worksheet to DOEED	Staff Retention & Recruitment Education System Change
Jan/Feb	Finance	Quarterly Reimbursements Submitted	Staff Retention & Recruitment Education System Change
Jan/Feb	Finance	Worked on W2's with mentor	Staff Retention & Recruitment Education System Change
Jan/Feb	Training	Continued to assist HR assistant with HR needs	Staff Retention & Recruitment Education System Change
Jan/Feb	Finance	Submitted Impact Aid	Education System Change

The following pages are the Monthly February Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund.

STATEMENT OF REVENUE BUDGET VS. ACTUAL: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

STATEMENT OF EXPENDITURES BUDGET VS. ACTUAL: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

STATEMENT OF REVENUE BUDGET VS. ACTUAL FOR OPERATING FUND: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

STATEMENT OF EXPENDITURE BUDGET VS. ACTUAL FOR OPERATING FUND: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

YUPIIT SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 24

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
100 OPERATING BUDGET	222,640.53	5,079,406.17	17,282,644.00	12,203,237.83	29 %
205 STUDENT TRANSPORTATION	0.00	315.00	944.00	629.00	33 %
252 USDA FRESH FRUITS & VEGET	0.00	0.00	15,570.00	15,570.00	0 %
255 FOOD SERVICE FUND	0.00	44,636.58	745,000.00	700,363.42	6 %
256 TITLE I PART (A)	0.00	77,234.27	0.00	-77,234.27	%
281 BAG	0.00	52,612.37	0.00	-52,612.37	%
282 ALASKA READS	0.00	0.00	5,000.00	5,000.00	0 %
284 Alaska Safety & Well-Being Summit Travel Grant	0.00	7,220.63	0.00	-7,220.63	%
301 CARL PERKINS	0.00	100.00	0.00	-100.00	%
321 ESSER III ARP	0.00	1,249,311.76	3,971,849.98	2,722,538.22	31 %
350 JOHNSON O'MALLEY	0.00	84,106.00	0.00	-84,106.00	%
351 RLIS RURAL LOW INCOME SCHOOLS	0.00	15,429.00	0.00	-15,429.00	%
362 INDIAN EDUCATION	0.00	93,274.00	0.00	-93,274.00	%
390 TEACHER HOUSING FUND	0.00	84,724.25	471,999.00	387,274.75	18 %
528 AKIACHAK OLD LIBRARY FIRE	0.00	77,690.52	0.00	-77,690.52	%
710 STUDENT ACTIVITY FUND	0.00	313.00	0.00	-313.00	%
760 SCHOLARSHIP FUND	0.00	250.00	0.00	-250.00	%
Grand Total:	222,640.53	6,866,623.55	22,493,006.98	15,626,383.43	31 %

YUPIIT SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 24

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avai lable Appropriation	% Comm.
100 OPERATING BUDGET	264,087.26	8,327,413.95	16,619,928.00	16,168,709.66	7,841,295.71	52%
205 STUDENT TRANSPORTATION	0.00	600.00	944.00	944.00	344.00	64%
231 EARLY LITERACY	0.00	90.00	0.00	0.00	-90.00	0%
245 SIG GRANT	0.00	101,522.33	121,839.28	136,692.74	35,170.41	74%
252 USDA FRESH FRUITS & VEGET	0.00	1,486.00	15,570.00	15,570.00	14,084.00	10%
255 FOOD SERVICE FUND	57.22	886,792.09	874,761.00	886,817.00	24.91	100%
256 TITLE I PART (A)	4,069.32	341,511.76	1,160,280.38	1,160,280.38	818,768.62	29%
257 TITLE I -C MIGRANT ED	0.00	36,786.82	132,048.47	85,747.01	48,960.19	43%
265 MIGRANT LITERACY	0.00	0.00	750.00	750.00	750.00	0%
269 PRESCHOOL DISABLED	0.00	0.00	3,528.33	2,334.98	2,334.98	0%
270 TITLE III-A ENG LANG ACQ	0.00	893.84	36,968.65	36,968.65	36,074.81	2%
273 ARP HOMELESS	0.00	14,635.32	12,119.17	12,027.64	-2,607.68	122%
280 CLSD (Comprehensive Literacy State	6,134.00	135,140.37	494,923.02	494,923.02	359,782.65	27%
282 ALASKA READS	0.00	908.64	5,000.00	5,000.00	4,091.36	18%
284 Alaska Safety & Well-Being Summit	0.00	9,888.45	10,000.00	10,000.00	111.55	99%
297 TITLE VI B	1,614.24	135,168.31	212,126.65	212,126.65	76,958.34	64%
301 CARL PERKINS	199.00	20,679.71	32,694.00	38,056.02	17,376.31	54%
321 ESSER III ARP	2,771.67	2,809,209.66	7,799,862.94	3,971,848.98	1,162,639.32	71%
322 COVID DISCRETIONARY	0.00	4,992.02	4,308.57	4,308.57	-683.45	116%
350 JOHNSON O' MALLEY	0.00	84,831.02	6,000.00	6,000.00	-78,831.02	***%
351 RLIS RURAL LOW INCOME SCHOOLS	2,283.36	8,165.16	0.00	0.00	-8,165.16	0%
360 IMPROVING LITERACY THRU SCHOOL	0.00	11,047.82	0.00	0.00	-11,047.82	0%
362 INDIAN EDUCATION	10,528.00	103,285.51	175,000.00	175,000.00	71,714.49	59%
390 TEACHER HOUSING FUND	88.24	324,171.61	777,566.00	745,496.00	421,324.39	43%
710 STUDENT ACTIVITY FUND	0.00	17,089.54	0.00	0.00	-17,089.54	0%

Grand Total :	291,832.31	13,376,309.93	28,496,218.46	24,169,601.30	10,793,291.37	55%
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YUPIIT SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 24

100 OPERATING BUDGET

Function / Object	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
000					
0000					
40 OTHER LOCAL REVENUES	0.00	54,533.04	0.00	-54,533.04	** %
47 E-RATE	222,640.53	1,768,130.80	2,982,323.00	1,214,192.20	59 %
51 FOUNDATION PROGRAM	0.00	2,100,588.00	7,510,390.00	5,409,802.00	27 %
56 TRS ON-BEHALF	0.00	0.00	492,484.00	492,484.00	0 %
57 PERS ON-BEHALF	0.00	0.00	61,213.00	61,213.00	0 %
90 OTHER STATE REVENUE	0.00	0.00	1,155,238.00	1,155,238.00	0 %
110 IMPACT AID	0.00	1,135,671.00	5,080,996.00	3,945,325.00	22 %
235 OTHER- INSURANCE	0.00	4,875.38	0.00	-4,875.38	** %
Function Total :	222,640.53	5,063,798.22	17,282,644.00	12,218,845.78	29 %
Org Total :	222,640.53	5,063,798.22	17,282,644.00	12,218,845.78	29 %
12 TULUKSAK SCHOOLS					
0000					
200 OTHER SOURCES	0.00	15,607.95	0.00	-15,607.95	** %
Function Total :	0.00	15,607.95	0.00	-15,607.95	** %
Org Total :	0.00	15,607.95	0.00	-15,607.95	** %
Fund Total :	222,640.53	5,079,406.17	17,282,644.00	12,203,237.83	29 %
Grand Total :	222,640.53	5,079,406.17	17,282,644.00	12,203,237.83	29 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 OPERATING BUDGET						
10 AKIACHAK SCHOOLS						
100 REGULAR INSTRUCTION	0.00	734,907.20	1,718,929.00	1,529,824.00	794,916.80	48
120 BILINGUAL/BICULTURAL INST	0.00	0.00	4,311.00	4,311.00	4,311.00	0
160 VOCATIONAL ED INSTRUCTION	0.00	44,810.21	83,034.00	103,148.00	58,337.79	43
200 SPECIAL ED INSTRUCTION	0.00	142,455.01	369,944.00	421,869.00	279,413.99	33
220 SPEC ED SUPPORT SVCS	0.00	484.40	0.00	0.00	-484.40	***
320 GUIDANCE SERVICES	0.00	0.00	116,576.00	13,833.33	13,833.33	0
352 LIBRARY SERVICES	0.00	21,075.91	51,870.00	53,052.00	31,976.09	39
360 INSTRUCTIONAL RELATED TECHNOLOGY	63,984.00	518,137.40	748,780.00	748,780.00	230,642.60	69
400 SCHOOL ADMINISTRATION	0.00	66,078.36	288,653.00	282,908.00	216,829.64	23
450 SCHOOL ADMIN SUPPORT	0.00	40,113.38	50,880.00	58,246.00	18,132.62	68
511 BOARD OF EDUCATION	0.00	2,493.32	6,900.00	6,900.00	4,406.68	36
600 OPERATION & MAINTENANCE	1,445.40	753,255.86	1,376,883.00	1,393,839.00	640,583.14	54
700 STUDENT ACTIVITIES	3,111.00	59,749.57	121,720.00	121,720.00	61,970.43	49
Org Total :	68,540.40	2,383,560.62	4,938,480.00	4,738,430.33	2,354,869.71	
11 AKIAK SCHOOLS						
100 REGULAR INSTRUCTION	0.00	503,491.28	1,128,759.00	1,190,603.00	687,111.72	42
120 BILINGUAL/BICULTURAL INST	0.00	0.00	2,894.00	2,894.00	2,894.00	0
160 VOCATIONAL ED INSTRUCTION	0.00	26,404.65	74,754.00	65,665.00	39,260.35	40
200 SPECIAL ED INSTRUCTION	0.00	118,129.22	352,277.00	325,335.00	207,205.78	36
320 GUIDANCE SERVICES	0.00	0.00	114,578.00	13,333.33	13,333.33	0
352 LIBRARY SERVICES	0.00	13,879.34	53,553.00	29,970.00	16,090.66	46
360 INSTRUCTIONAL RELATED TECHNOLOGY	61,040.00	495,876.60	938,456.00	938,456.00	442,579.40	52
400 SCHOOL ADMINISTRATION	0.00	65,605.46	139,711.00	149,565.00	83,959.54	43
450 SCHOOL ADMIN SUPPORT	0.00	23,336.50	55,555.00	41,353.00	18,016.50	56
511 BOARD OF EDUCATION	0.00	4,285.26	6,600.00	6,600.00	2,314.74	64
550 DISTRICT ADMIN SUPPORT SV	0.00	250.00	0.00	0.00	-250.00	***
600 OPERATION & MAINTENANCE	531.13	449,164.82	945,012.00	878,016.00	428,851.18	51
700 STUDENT ACTIVITIES	1,555.00	36,378.49	93,071.00	93,071.00	56,692.51	39
Org Total :	63,126.13	1,736,801.62	3,905,220.00	3,734,861.33	1,998,059.71	
12 TULUKSAK SCHOOLS						
100 REGULAR INSTRUCTION	625.00	448,223.12	853,446.00	899,013.00	450,789.88	49
120 BILINGUAL/BICULTURAL INST	0.00	264.99	2,795.00	2,795.00	2,530.01	9
160 VOCATIONAL ED INSTRUCTION	0.00	56,427.79	113,860.00	115,830.00	59,402.21	48
200 SPECIAL ED INSTRUCTION	0.00	92,601.21	340,346.00	353,415.00	260,813.79	26
220 SPEC ED SUPPORT SVCS	0.00	220.19	0.00	0.00	-220.19	***
320 GUIDANCE SERVICES	0.00	63,400.00	172,970.00	149,850.00	86,450.00	42
352 LIBRARY SERVICES	0.00	1,169.05	27,276.00	14,385.00	13,215.95	8
360 INSTRUCTIONAL RELATED TECHNOLOGY	61,040.00	497,363.40	938,456.00	938,456.00	441,092.60	52
400 SCHOOL ADMINISTRATION	0.00	18,430.63	31,494.00	69,585.00	51,154.37	26
450 SCHOOL ADMIN SUPPORT	0.00	433.09	300.00	300.00	-133.09	144
511 BOARD OF EDUCATION	0.00	0.00	8,800.00	8,800.00	8,800.00	0
600 OPERATION & MAINTENANCE	178.72	683,164.21	835,942.00	855,310.00	172,145.79	79
700 STUDENT ACTIVITIES	0.00	54,309.26	75,676.00	75,676.00	21,366.74	71
Org Total :	61,843.72	1,916,006.94	3,401,361.00	3,483,415.00	1,567,408.06	
500 DISTRICT-WIDE						

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 OPERATING BUDGET						
100 REGULAR INSTRUCTION	0.00	187,721.20	283,581.00	285,551.00	97,829.80	65
120 BILINGUAL/BICULTURAL INST	0.00	67,059.97	137,436.00	139,406.00	72,346.03	48
200 SPECIAL ED INSTRUCTION	0.00	7,806.59	0.00	0.00	-7,806.59	***
220 SPEC ED SUPPORT SVCS	6,800.00	99,486.64	228,273.00	228,273.00	128,786.36	43
350 SUPPORT SERVICES INSTRUCT	0.00	47,097.57	82,322.00	82,322.00	35,224.43	57
352 LIBRARY SERVICES	0.00	1,020.86	0.00	0.00	-1,020.86	***
354 IN-SERVICE TRAINING	0.00	1,128.33	19,120.00	19,120.00	17,991.67	5
360 INSTRUCTIONAL RELATED TECHNOLOGY	0.00	2,125.00	32,460.00	33,248.00	31,123.00	6
511 BOARD OF EDUCATION	1,666.32	193,702.90	289,341.00	291,995.00	98,292.10	66
512 OFFICE OF SUPERINTENDENT	0.00	152,907.17	389,531.00	391,646.00	238,738.83	39
550 DISTRICT ADMIN SUPPORT SV	25.69	402,402.17	407,184.00	376,624.00	-25,778.17	106
551 RECRUITMENT	695.00	8,896.79	33,500.00	33,500.00	24,603.21	26
552 HUMAN RESOURCE STAFF SERVICES	0.00	48,702.61	148,208.00	108,920.00	60,217.39	44
560 ADMINISTRATIVE TECHNOLOGY SERVICES	61,390.00	638,277.82	867,486.00	869,850.00	231,572.18	73
600 OPERATION & MAINTENANCE	0.00	411,739.21	715,318.00	610,441.00	198,701.79	67
700 STUDENT ACTIVITIES	0.00	20,969.94	41,107.00	41,107.00	20,137.06	51
900 FUND TRANSFERS	0.00	0.00	700,000.00	700,000.00	700,000.00	0
Org Total :	70,577.01	2,291,044.77	4,374,867.00	4,212,003.00	1,920,958.23	
0.00Fund Total :	264,087.26	8,327,413.95	16,619,928.00	16,168,709.66	7,841,295.71	51 %
Grand Total :	264,087.26	8,327,413.95	16,619,928.00	16,168,709.66	7,841,295.71	51 %

Author of Report: Jason Charles
 Department/Location: Food Services
 Date of Regional School Board Meeting: February , 2024

Mission Statement

To educate all children to be successful in any environment.

Vision Statement

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'iaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

Values

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
1/23/24	AKSNA 56TH ANNUAL CONFERENCE	Attended the Alaska School Nutrition Association in Anchorage. From the 23rd till the 24th. General things that were discussed are; Guide to smart snacks in school, Professional standards for School Nutrition Programs, Food Distribution/Commodity Program Updates, & Managing Personalities & Conflict.	<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change
1/25/24	AKSNA Food Show	A Food Show is where Food vendors get together to present their food products to Buyers, such as School Districts or other Food Service facilities. The vendors provide not only samples but also Flyers of a type of brochure of all their products they are selling.	<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Educatio
			<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education

Author of Report: Judy Anderson
 Department/Location: Maintenance Director
 Date of Regional School Board Meeting: February 15, 2024

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Feb 2024	Site Visits	Akiak	Operations & Education System Change
Feb 2024		<p>Akiachak –</p> <ul style="list-style-type: none"> • Repaired sink faucet in Unit 7. • Replaced GFCI Plug in Unit 3. • Replaced core for School PE Office, which was damaged. • Replaced door knob and adjusted door in Unit 4. • Replaced door knob and adjusted door in Unit 9. • Installed toilet replacement parts in Unit 1. • Replaced kitchen sink faucet in Unit 16. • Installed new score board console at the school gym. • Thawed Unit 4 water line. • Thawed out Unit 1 sewer line, heat trace was unplugged by others. • Replaced sewage pump at the school. • Removed snow from the school and teacher housing sidewalks. • Repaired fuel tank line at the school day tank. • Took School Trash to the dump. • Filled up vehicles with gasoline. • Filled teacher housing and school with fuel. • Meter and fuel logs • Fueled up vehicles. 	<p>Operations & Education System Change</p> <p>Teacher Retention</p>
Feb 2024		<p>Tuluksak –</p> <ul style="list-style-type: none"> • Built sled for broken hub on Expedition and pulled back into the village. • Jet sewer lines in all units to ensure open flow. • Replaced boiler 3 fuel line in the school. • Repaired boiler 3 in the school. • Continue to monitor water tanks in school and fill after use. 	<p>Operations & Education System</p>

		<ul style="list-style-type: none"> • Removed snow from the school and teacher housing sidewalks. • Repaired the School Boilers. • House inspections for empty teacher housing units. • Fueled up teacher housing. • Filled school day tanks Mondays & Fridays. • Filled up the water tanks in the school shop. • Meter, fuel and generator logs. • Filled generator and change oil on schedule. • Took school trash to the dump. 	<p>Change Teacher Retention</p>
Feb 2024		<p>Akiak –</p> <ul style="list-style-type: none"> • Removed snow from the school and teacher housing sidewalks. • Repaired roof leaks on Unit 5. • Thawed and rethawed and insulated Unit 9 utilidor. • Replaced freezer in Unit 6. • Removed built up ice from exhaust on Toyo exterior pipe. • Replaced light bulbs in Unit 13. • Thawed sewer line in Unit 1. • Unit 10 -removed hair from bathroom sink. • Unit 2 – Replaced toilet. • Unit 9 – Adjusted inner entryway door opening. • Filled teacher housing and school with fuel. • Transferred fuel from bulk tanks to day tanks. • Meter and fuel logs. • Fueled up the school vehicles. • Took School trash to the dump. 	<p>Operations & Education System Change Teacher Retention</p>
Feb 2024	Review/ Compliance and Preventive Maintenance Planning Items	<ul style="list-style-type: none"> • Bi-Weekly meeting with Coffman Engineering and Aaron Plumbing & Heating for the Air Handler/DDC Upgrade Contract. • Custodial Bids due Feb 21, 2024 • YSD Facility Update for FY 24-25 • Complying material list for bid. 	<p>Education System Change Students Succeed Culturally & Academically</p>
Feb 2024	Ordering Supplies & Materials	<ul style="list-style-type: none"> • Purchasing required materials needed to complete scheduled and emergency projects. 	<p>Operations & Education System Change</p>

2024-2025 YSD FACILITIES NEEDS

AKIAK

- Install new audible fire alarm system in the school
- Renovate trailer into heated storage
- Replace all air filtrations in the school air handlers
- Replace taco seals in the school glycol circulating pumps
- Remove old boiler glycol with new in Teacher Housing Units
- Boiler Maintenance & Water Heater Maintenance
- Install clean out on Unit 3 and 4 sewer line
- Repair/rebuild utility boxes in teacher housing areas
- Add additional insulation in the utilidor boxes
- Install separate shut off valves for Unit 9, Unit 7 and TPO House
- Unit 1/2 – Insulate under tub area and find air leaks
- Repair Unit 5 roofing materials
- Level Duplex Unit # 10/ #11
- EPA – Remove spilled fuel in the dirt at Unit 6 from Vandalism
- Rebuild lift station box at Unit 12/13
- Vehicle Maintenance
- Repair boardwalk and stairs at Teacher Housing Units
- Custodial Supplies
- Smurf House - OSHA Compliant Interior Steps/ Occupancy and fully operational

TULUKSAK

- Engineering services for design of new bulk fuel tank system
- CAT Generator inspection
- Replace all air filtrations in the school air handlers
- Replace taco seals in the school glycol circulating pumps
- Boiler & Water Heater Maintenance in Teacher Housing Units / School
- Level Unit 13/14
- Remove old boiler glycol with new in Teacher Housing Units
- Replace angle stops valves in all teacher housing units under sinks and toilets
- Drain and clean day tank fuel tank outside and inside the school
- Drain and clean teacher housing fuel tanks
- Install larger sewerage pipe under Unit 9, 10 and 11
- Level Arctic Pipe sewage pipe behind units
- Repair glycol lines in Unit 15
- Rebuild lift station box at Unit 13/14
- Complete 2nd bathroom in Unit 16, mud and paint
- Replace Stuck Zone Valves Housing Unit
- Organize Maintenance Shop
- Contractor to repair garage door at shop
- Vehicle Maintenance
- Clean / Check old tank farm dam
- Install Water Bottle Station
- Custodial Supplies

AKIACHAK

- Level Unit 3 & 4
- Level Unit 7 & 6, repair sewer lines and utilidor
- Unit 8 replace sewer lines and utilidor
- Move all old glycol to igap
- Replace old boiler glycol with new in Teacher Housing Units
- Remove and replace glycol in the District Office
- Repair leaks on school roof
- Replace AHU – 3 motor and fan
- Replace 3” copper glycol line in the school
- Replace all air filtrations in the school air handlers
- Replace taco seals in the school glycol circulating pumps
- Boiler & Water Heater PM Maintenance for teacher housing unit
- Install pressure relief valve in expansion tank of school
- Add Unit 8 attic vents
- Replace Broken Windows - Homes
- Repairs on Power House Generator Building
- Remove School Bathroom Partitions and equipment
- Custodial Supplies
- Contractor to repair garage door at Unit 10/11
- Remove plywood from Unit 5 living room ceiling
- Remove damaged boiler from Unit 5 boiler room
- Install electrical & plumbing in Unit 5 (Pending Budget)

DISTRICT WIDE

- Certify all Fire Extinguishers and School Fire Systems
- Ice Melt
- Diesel Fuel and Gasoline all sites
- Employee Training all Site –Coast Guard Fuel Requirements, Hazwopper, Custodial
- Structural/Soil Engineering Assessment for the schools

Location	FY 22-23 Gallons Oct - Feb	FY 23-24 Gallons Oct - Feb	Gallon Difference	Cost Savings
Akiachak	29,446	23,790	5,656	\$ 25,282.32
Akiak	21,403	16,109	5,294	\$ 23,664.18
Tuluksak	56,219	39,968	16,251	\$ 72,642.55
Currently Total Savings			27,201	\$ 121,589.05

Author of Report: Adam Swenson
 Department/Location: Technology, Yup'it School District
 Date of Regional School Board Meeting: February 2024

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
January 2024	Computers Installed	<ul style="list-style-type: none"> ● 15 new computers installed in Akiachak 	Students Succeed Culturally and Academically, Education System Change
January 2024	Bizhub fixed	<ul style="list-style-type: none"> ● Technician came in and fixed printer in Akiak 	Student Succeed Culturally and Academically
January 2024	Computer lab and laptops updated	<ul style="list-style-type: none"> ● Update computers so ready for State Standardized testing 	Students Succeed Culturally and Academically
January 2024	Email updates	<ul style="list-style-type: none"> ● Worked on emails suspension of old account, updating new lists, and settings 	Students Succeed Culturally and Academically, Education System Change, Staff Recruitment and Retention

Author of Report: George (Scott) Ballard
 Department/Location: Superintendent
 Date of Regional School Board Meeting: February 15th, 2024

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
January	Board Goal: Yugtun Immersion	Community meetings in Tuluksak, Akiak, and Akiachak to discussion immersion	Education System Change
January	Facilities	Daily discussions with Judy Anderson regarding facilities, heat, generators, and plumbing issues	Students succeed culturally and academically. Staff recruitment and retention.
January	Child Nutrition Program	Food quality and cost meetings with Jason Charles	Education System Change
January	Human Resources	Worked with Bonnie and Morgan on Retirement and Benefit issues	Education System Change
January		Working with the leadership team on plans for the 2024-2025 school year. Emailed Education Commissioner for subsistence calendar waiver-no response	Education system change
January	Legislative Process, elections, and advocacy	Preparing information for AASB Legislative Fly-In. Contacted lobbyist John Harris on district issues	Education system change

Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiiit.org



Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Board Travel-Info - none

Yupiit School District

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Public Comment

The Public Comments is open (if any) for 5 minutes.

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Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiit.org



Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Next Agenda Items

Yupiiit School District

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Date: February 16, 2024
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Next Regular Meeting

The Next Regular meeting is scheduled for March 21, 2024.

**Yupiit School District
Regional School Board of
Education Meetings**

3rd Thursday Meeting Date	2nd Monday Agenda Deadline	2nd Wednesday Packet Info & Reports due @ 8:00 AM	2nd Friday Packets Distributed
July 20, 2023	July 10, 2023	July 12, 2023	July 14, 2023
August 17, 2023	August 7, 2023	August 9, 2023	August 11, 2023
September 21, 2023	September 11, 2023	September 13, 2023	September 15, 2023
October 19, 2023	October 9, 2023	October 11, 2023	October 13, 2023
November 16, 2023	November 6, 2023	November 8, 2023	November 10, 2023
December 21, 2023	December 4, 2023	December 6, 2023	December 8, 2023
January 18, 2024	January 8, 2024	January 10, 2024	January 12, 2024
February 15, 2024	February 5, 2024	February 7, 2024	February 9, 2024
March 21, 2024	March 11, 2024	March 13, 2024	March 15, 2024
April 18, 2024	April 8, 2024	April 10, 2024	April 12, 2024
May 16, 2024	May 6, 2024	May 8, 2024	May 10, 2024
June 20, 2024	June 10, 2024	June 12, 2024	June 14, 2024

BB 9320(a) Regular Meetings: The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar. The Board shall hold 1 regular meeting on the **3rd Thursday of each month**. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. ****not scheduled on 3rd Thursday**

YUPIIT SCHOOL DISTRICT B

ANNUAL GUIDELINE

DATE	ROUTINE AGENDA ITEMS
July	<ul style="list-style-type: none"> -Prepare BP for Board Policy Committee per BP review cycle -Board Meeting – post packets and minutes on website -Assist with all in-service meeting arrangements as requested -Review district teacher evaluation plan -Assign Board Committees
August	<ul style="list-style-type: none"> -Approve CIP Application -Board Policy Committee meets to go over BP's -Board Meeting – post packets and minutes on website -Order Board Meeting supplies to have on hand (snacks, coffee, etc.) -Assist with all in-services as requested -Make travel arrangements for board members attended AASB -Welcome staff and students -Midyear Review of Superintendent's Goals -NIEA Conference
September	<ul style="list-style-type: none"> -Assessment Report -Board Policy Committee meets to go over BP's (if needed) -Board Meeting – post packets and minutes on website -Review Supt Evaluation Process -Review Student Assessment data - Curriculum review
October	<ul style="list-style-type: none"> -Approval of YSD Legislative Priorities -Board Policy Committee meets to go over BP's (if needed) -Make travel arrangements for board members attended AASB Conference -Board Meeting – post packets and minutes on website -School Board Resolutions -AASB Annual Conference -New Board Orientation
November	<ul style="list-style-type: none"> -Enrollment projection for next year -Revenue projection for next year -Acceptance of the Annual Audit Report -Board Meeting – post packets and minutes on website -Prepare staffing sheets for subsequent year and send to the Business Manager -Review Audit
December	<ul style="list-style-type: none"> -New Calendar Worksession -Develop Talking points for approved Legislative Priorities -Board Meeting – post packets and minutes on website -Update work calendars for subsequent year -Review and update YSD New Hire Handbook -Review of Supt. Evaluation -NSBA Conference -Budget Revision -Curriculum Review

January	<ul style="list-style-type: none"> --Approval of School Calendar (<i>when necessary</i>) -Approval of Organization Chart -Approval of Administrator Assignments -Superintendent evaluation and goals -Board Meeting – post packets and minutes on website -Prepare contracts for returning administrators and teachers -Ensure approved BP changes are updated to the website (send to AASB for processing when ready) -Audit Report -Staff evaluation process review -AASB Legislative Fly-In and Leadership Training
February	<ul style="list-style-type: none"> -Approval of Teaching Assignments -Work-session: Strategic Plan Review -Board Meeting – post packets and minutes on website -Prepare for and assist with all hiring activities (posting vacancy notices, Job fairs) -Strategic Plan Review -Facilities needs planning - Budget Development
March	<ul style="list-style-type: none"> -Presentation and 1st Reading of Budget -Board Meeting – post packets and minutes on website -Assist with all hiring activities -Work-session: Summer Maintenance & CIP -Approve New Curriculum
April	<ul style="list-style-type: none"> -2nd Reading and Approval of the Budget -Prepare and distribute classified PAFs authorized by the YSD budget use the staffing spreadsheets as the control document for this project) -Board Meeting – post packets and minutes on website -New employees receive a job description to be reviewed, signed, and returned to HR
May	<ul style="list-style-type: none"> -3rd Reading and Approval of the Budget -Develop Board Goals for the new year -Board Meeting – post packets and minutes on website -Prepare Employee Housing Lease Agreements -Prepare employee information lists for staff to use -Send request to IT to set up new hires for email, etc. -Achievement Data Review -Review student handbook
June	<ul style="list-style-type: none"> -Board Evaluation, Goal Setting, Board Self Assessments -Strategic Plan Report/Review -Prepare Employee Housing Lease Agreements (update control worksheet for this project send control document to Business Manager and Maintenance Director when completed) -Review crises response plan - Curriculum Review

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Date: September 5, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Adjournment